



Randy Hess
Fire Chief

ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2



Myron Bourg
Board Chairman

“Excellence In The Face Of Adversity”

**St. Tammany Parish Fire District No. 2
Regular Scheduled District Board Monthly Meeting
133 Mabel Drive, Madisonville, La 704
April 10, 2018 @ 6:00pm**

Board Members Present: Myron Bourg, Rosalie Boudreaux, Dale Shows, Keith Dennis

Board Members Absent: Mike Murphy

Employees Present: Chief Hess, Deputy Chief Windom

Guest Present: Chad Danenhowe with PMI

Meeting Called to Order @ 6:02 pm

- 1. Chief Hess Called roll; members present; quorum.**
- 2. Motion to adopt the Agenda for April 10, 2018:** Rosalie Boudreaux Made a motion to approve and accept the April 10, 2018 Agenda. Dale Shows seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- 3. Recognition of Employees:** Captain Calvin Klein and Captain Chris Guilott are at 10 years. District Chief Joshua Leblanc 13 years, Captain Hanhart and Captain Garner 11 years. Captain Jacob Stolze 9 years. Ryan Sharpe has been promoted as a Substitute Appointment to Captain while Captain Boudreaux is out on sick leave. As of the last meeting Joey Sanders has been appointed as our Fire Prevention Officer.
- 4. Approval of March 13, 2018 Minutes:** Board Chairman Bourg asked the Board Members if they had a chance to review the minutes from the March 13, 2018 meeting. Board Chairman Bourg asked if there were any question or concerns. There was none. Dale Shows made a motion to accept the March 13, 2018 minutes. Rosalie Boudreaux seconded the motion. Board Chairman Bourg asked for public comments. There was none; motion carried.
- 5. Financial Report:** Board Chairman Bourg asked the board if everyone had a chance to review the March financials, and asked if anyone had any questions. Board Chairman Bourg asked about

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Administration Office

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Communications Radio and Accessories? Chief Hess stated that it was the new Tahoe 203's radio. Board Chairman Bourg asked why there was such a high amount spent on fuel? Chief Hess stated that it was due to a bulk fuel fill up at Station 22 and the Voyager payment. Board Chairman Bourg also asked about the Professional Services (Notary)? Chief Hess stated that was due to several retirement applications that needed to be completed. Dale Shows asked about Repairs and Maintenance (Apparatus)? Chief Hess stated that we have had some plumbing issues and the termite treatment from Ja-Roy, but it is due to charges for the new Station 21, Chief Hess stated that he will get Rachel Alphonso to clarify the information in an email. Keith Dennis made a motion to approve the financials for the month of March. Dale Shows seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

6. Old Business-

- A. Board Chairman Bourg asked for an updated on Station 21. Chief Hess stated that as of today we have received certificate of occupancy. The floor guy will come in and do a fresh polish on the station. The furniture will be delivered tomorrow April 11, 2018. We are waiting for Arrco to come and do their final inspection on the generator and start it. Chief Hess stated the Gallardo's is doing the signage for Station 21. We are hoping to move the guys in the building by the end of April. Chief Hess talked about adding some sod to the grounds. The quote for sod is \$3,700.00 Voelkel McWilliams will put the sod down with the existing sod.
- B. Chief Hess updated the board on Ladder 23. Chief Hess stated that we have 3 people that are present in WI. This is just a prebuild meeting to make sure everything is straight. We are looking at a delivery date of October for the Ladder Truck.
- C. Board Chairman asked about the Civil Service. Civil Service Representative Ryan Sharpe spoke to the board. He stated that the Fire District Board nominates the representative for the Civil Service Board. The Employees nominate the Employee Representative, the Louisiana College Board nominates a representative and then the fire district board will nominate the 3rd representative. Ryan is trying to get his hands on the Charter from 1952. Chad Danenhower stated that if you have nothing pressing

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then the board can start getting together people that are eligible to serve on the board and just vote in him/her in July. Ryan Sharpe try to get in touch with Paul Lee to see if he would like to continue to serve or just get off the board all together. Ryan will follow up at the May board meeting.

New Business

- A. Chief Hess discussed the take home vehicle policy. Chief Hess stated that at the last board meeting this issue came up. Chief Hess handed the board the parish policy of a take home vehicle. Chief Hess has discussed with some other Fire Departments what their policy is with a take home vehicle is to stay within the Parish. Board Chairman Bourg stated that due to the position to be an interim position that he not have a take home vehicle. Chief Hess stated that that is acceptable but with the understanding that if Joey Sanders has to come in he will be paid mileage for his POV. Board Chairman Bourg agreed.
- B. Agenda for May 8, 2018 meeting.
 - Update on Station 21
 - Civil Service
 - LWCC
- C. Chief Hess wants to set a date for the Special meeting for Payroll. After the numbers are worked from Mark then a date will be set. May 16, 2018 is the date of the Special Meeting.
- D. Chad Danenhower was present to discuss the Lawsuit with the Town and Fire Hydrants. Town vs. Joey is dropping the lawsuit and no further action is needing to be completed.

7. Chiefs Report

- A. Chief Hess read the Chief's report.

8. Adjournment

- A. Keith Dennis made a motion to adjourn the meeting. Rosalie Boudreaux seconded the motion. Board Chairman asked for public comment. There was none; motion passed. Meeting adjourned at 7:12 p.m.

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