



Michael P. Stein  
Fire Chief

# ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2



Myron Bourg  
Board Chairman

*“Excellence In The Face Of Adversity”*

**St. Tammany Parish Fire District No. 2**  
**Regular Scheduled District Board Monthly Meeting**  
**133 Mabel Drive, Madisonville, La 704**  
**January 9, 2018 @ 6:00pm**

**Board Members Present:** Myron Bourg, Mike Murphy, Rosalie Boudreaux, Keith Dennis, Dale Shows

**Board Members Absent:**

**Employees Present:** Chief Hess, Deputy Chief Windom, Rachel Alphonso, Captain Bouey, Operator Sharpe, District Chief Leblanc, Operator Pedreira, Captain Blancher, Operator Segura, Operator Castay, Operator Martin

**Guest Present:** Mark Waniewski with PMI

**Meeting Called to Order @ 6:02 p.m.**

- 1. Rachel Alphonso Called roll; members present; quorum.**
- 2. Motion to adopt the Agenda for January 9, 2018:** Board Chairman Bourg stated that the agenda was not a Special Meeting. Mike Murphy Made a motion to accept the Agenda for the January 9, 2018 meeting with the corrections. Dale Shows seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- 3. Approval of December 12, 2017 Minutes:** Board Chairman Bourg asked the Board Members if they had a chance to review the minutes from the December 12, 2017 meeting. Board Chairman Bourg asked if there were any question or concerns; Rosalie Boudreux stated the property owner’s name needs to be listed in the minutes. Mike Murphy made a motion to accept the minutes from December 12, 2017 meeting with the corrections. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comments. There was none; motion carried.

**St Tammany Parish Fire Protection District No. 2**  
**Administration Office**  
**Office Number (985) 845-3330 Fax Number (985) 845-3971**  
**Web Address: [www.firedistrict2.com](http://www.firedistrict2.com)**



Michael P. Stein  
Fire Chief

# ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2



Myron Bourg  
Board Chairman

*“Excellence In The Face Of Adversity”*

**4. Financial Report:** Board Chairman Bourg asked the board if everyone had a chance to review the December financials, and asked if anyone had any questions. Dale made a motion to approve the financials for the month of December. Rosalie Boudreaux seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

## **5. Old Business-**

- A. Chief Hess updated the board on Station 21. Chief Hess stated that the Generator needs to be ordered. After speaking with the electrician it has been determined that a 100KW Generator would best serve the station. Mike Murphy made a motion to give authorization to Chief Hess to order a 100KW generator and a transfer switch but to not exceed \$22,000.00. Dale Shows seconded the motion. Board Chairman Bourg if there was any public comment. There was none; motion carried. Chief Hess discussed with the board about the flooring in the station. Chief Hess stated that he has received some quotes to do a Burnished Polished Stained Floor, it is about \$2.50 a square foot to complete. Mike Murphy made a motion to authorize Chief Hess to sign the contract for the flooring but to not exceed \$11,000.00. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- B. Chief Hess stated that the ladder truck is in the early stages of production. Captain Lance Bouey stated that it is about 10 months out from delivery. Captain Bouey stated that they will be going to Wisconsin to review the specifications.
- C. Rachel Alphonso stated that because there is no change to the insurance plan there is no paperwork to be signed.

## **New Business**

- A. Chief Hess stated that there is some surplus equipment that needs to be discarded. Dale Shows made a motion to authorize Chief Hess to declare equipment surplus with no value. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- B. Chief Hess discussed with the board that the department needs to purchase SCBA Bottles. Chief Hess stated that there was air packs that was donated to the department from St.

**St Tammany Parish Fire Protection District No. 2**

**Administration Office**

**Office Number (985) 845-3330 Fax Number (985) 845-3971**

**Web Address: [www.firedistrict2.com](http://www.firedistrict2.com)**



Michael P. Stein  
Fire Chief

# ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2



Myron Bourg  
Board Chairman

*“Excellence In The Face Of Adversity”*

Tammany Fire District No. 1 and we just needs to purchase the air bottles. Chief Hess gave a quote for 30 bottles. Mike Murphy made a motion to authorize Chief Hess to purchase 30 SCBA bottles not exceeding the price of \$30,000.00 with the money being taken from the Capital Outlay Fund. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

- C. Chief Hess discussed with the board about purchasing a radio for the new 203 Tahoe. The radio package will cost \$3,578.10 that includes antenna wires and installation. Keith Dennis made a motion to approve the purchase of the new Radio for Unit 203 for the amount of \$3,600.00. Dale Shows seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried. Chief Hess discussed with board about the wiring for radio for the new station 21, the department is going to reuse the antenna and radios at Station 21 located at 805 Main Street. The total for the wiring and installation will be \$2,014.11. Mike Murphy made a motion to allocate \$2,014.11 to move radios and antenna for new station located at 424 Hwy 22 W. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- D. Agenda for February 20, 2018 meeting. Update on Station 21, Update on Ladder 23, update on health insurance, surplus equipment, update on unit 203, and appliances for new station 21.

## 6. Human Resources

- A. **Resolution No. 2017- 43 (record keeping only)** Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 Relating to Approval to Surplus Equipment for District No.2
- B. **Resolution No. 2017-44 (Record keeping only)** Resolution of Board of Commissioners of St. Tammany Fire Protection District no. 2 relating to the Approval to declare Ladder 23 Unsuitable for Service for District No. 2.
- C. **Resolution No. 2017-45 (record keeping only)** Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 relating to the Adoption of the Employee Hand Book for Fire District No. 2.

**St Tammany Parish Fire Protection District No. 2**  
Administration Office

Office Number (985) 845-3330 Fax Number (985) 845-3971

Web Address: [www.firedistrict2.com](http://www.firedistrict2.com)



Michael P. Stein  
Fire Chief

# ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2



Myron Bourg  
Board Chairman

*“Excellence In The Face Of Adversity”*

- D. **Resolution No. 2017-46 (Record Keeping Only)** Resolution of Board of Commissioners for St. Tammany Fire Protection District No. 2 relating to the approval to evaluate the Fire Chief for Confirmation for District No.2.
- E. **Resolution No. 2018-001** Resolution of Board of Commissioners for St. Tammany Fire Protection District No. 2 relating to the Exclusion of Deferred Revenues for Subsequent years for District No. 2. Mike Murphy made a motion to approve Resolution No.2 2018-001. Rosalie Boudreaux seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- F. Rosalie Boudreaux made a motion to accept the PMI report. Mike Murphy seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

## 7. Chiefs Report

- A. Chief Hess read the Chief’s report.

## 8. Adjournment

- A. Mike Murphy made a motion to adjourn the meeting. Keith Dennis seconded the motion. Board Chairman asked for public comment. There was none; motion passed. Meeting adjourned at 7:05 p.m.