



Michael P. Stein  
Fire Chief

# ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2

*“Excellence In The Face Of Adversity”*



Myron Bourg  
Board Chairman

**St. Tammany Parish Fire District No. 2  
Regular Scheduled District Board Monthly Meeting  
133 Mabel Drive, Madisonville, La 704  
October 10, 2017 @ 6:00pm**

**Board Members Present:** Myron Bourg, Mike Murphy, Rosalie Boudreaux, Keith Dennis

**Board Members Absent:** Dale Shows

**Employees Present:** Chief Hess, Deputy Chief Windom, Rachel Alphonso, Captain Crawford, Operator Sharpe, Captain Stolze, Operator Livaudais, District Chief Leblanc

**Guest Present:** Mark Waniwski with PMI, Chad Dannhower

**Meeting Called to Order @ 6:01 p.m.**

- 1. Rachel Alphonso called roll; members present; quorum.**
- 2. Motion to adopt the Agenda for October 10, 2017:** Keith Dennis made a motion to adopt the agenda for the October 10, 2017 Board Meeting. Mike Murphy seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- 3. Approval of September 12, 2017 Minutes:** Board Chairman Bourg asked the Board Members if they had a chance to review the minutes from the September 12, 2017 meeting. Board Chairman Bourg asked if there were any question or concerns; Mike Murphy would like to have clarification with what inspector we are hiring in section C of Old Business. Mike Murphy made motion to approve the minutes from the September 12, 2017 meeting with the corrections. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comments. There was none; motion carried.
- 4. Financial Report:** Board Chairman Bourg asked the board if everyone had a chance to review the August financials, and asked if anyone had any questions. Rosalie Boudreaux made a motion to pay \$137,115.00 to Voelkel Mc Williams, and approve the financials for the month of

**St Tammany Parish Fire Protection District No. 2**  
Administration Office  
Office Number (985) 845-3330 Fax Number (985) 845-3971  
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September Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**5. Recognition of Employees-** Chief Hess would like to congratulate Captain Michael Rockvoan on his 10 year anniversary with St. Tammany Fire District No.2. Chief Hess would like to also congratulate Operator Robert Mata on his 5 year anniversary with St. Tammany Fire District No. 2.

## **6. Old Business-**

- A. Chief Hess updated the board on Station 21 Construction. Chief Hess stated that they are 6 days behind schedule due to weather. Metal building is scheduled to be delivered. If weather holds up should be back on scheduled.
- B. Chief Hess updated board on Tanker 22, he stated that the dump tank has been mounted, and the fittings have been ordered.
- C. Chief Hess updated the board on the Fire Marshal for Inspections. He stated that the certificate has been received, inspections has started on 10/6/2017.
- D. Chief Hess updated the board on Emergency Response System. Will replace firehouse which is our current emergency reporting software and record keeping system. Chief Hess stated that the total cost for startup will be \$13,451.85, and ten \$10,755.85 for the next 4 years.
- E. Chief Hess updated the board on the Civil Service, he stated that nominations were held and one person was nominated. Voting will be held on October 16, 17, and 18.

## **New Business**

- A. Board Chairman Bourg discussed with the board about the property that the district is trying to purchase on hwy 1085. Chairman Bourg stated that some other property in the area is going for about \$35,000.00 to \$40,000.00 an acre. Mike Murphy made a motion to amend the agenda to allow a motion to be made on purchasing of property Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment there as none. Motion carried. Mike Murphy made a motion to allow Board Chairman Bourg and Chief Hess to discuss price with the Lavigne family. He stated no more than \$65,000.00. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There as none; motion carried.

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B. Mark Waniewski was present at the meeting to discuss Human Resources. Several resolutions were presented by Mark for adoption.

**Resolution No. 2007-32** (record keeping only no motion needed) Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 Relating to the Approval of the Station 21 & Headquarters Change Order for District No. 2.

**Resolution No. 2017-33** Resolution of Board of Commissioners of St. Tammany Fire Protection District no. 2 relating to the Approval of the Compensation Protocols for District No. 2. Mike Murphy made a motion to accept the Resolution No 2017-33. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**Resolution No. 2017-34** Resolution of Board of Commissioners of ST. Tammany Fire Protection District No. 2 Relating to the Approval of the 2018 Pay Scale for District No. 2. Mike Murphy made the motion to accept Resolution No. 2017-34. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**Resolutions No. 2017-35** Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 Relating to the Approval to Grandfather Personnel for Determinations of Compensation for District No. 2. Keith Dennis made a motion to accept Resolution No. 2017-35. Mike Murphy seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**Resolution No. 2017-36** Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 Relating to the Approval to Hire a Training Officer for District No. 2. Mike Murphy made a motion to accept Resolution No. 2017-36. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**Resolution No. 2017-37** Resolution of the Board of Commissioners of St. Tammany Fire Protections District No. 2 Relating to the Approval to purchase Emergency Reporting Software for District No. 2. Rosalie Boudreaux made a motion to accept Resolution No. 2017-37. Mike Murphy seconded the motion. Board Chairman Bourg asked for Public comment. There was none; motion carried.

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## 7. Chiefs Report

- A. Chief Hess read the Chief's report.

## 8. Adjournment

- A. Mike Dennis made a motion to adjourn the meeting. Keith Dennis seconded the motion. Board Chairman asked for public comment. There was none; motion passed. Meeting adjourned at 7:56 p.m.